
LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE
A Select Committee of the Commission on HIV Health Services
600 South Commonwealth Avenue, 6th Floor • Los Angeles CA 90005-4001

MEETING SUMMARY
HIV Prevention Planning Committee
January 4, 2001
2:00 p.m. – 5:00 p.m.
St. Anne's Foundation Conference Room
155 North Occidental Boulevard
Los Angeles, CA 90026

ATTENDANCE:

MEMBERS PRESENT

Charles Henry
Sergio Avina
Ricky Bluthenthal
Ramon Flores
David Luis Herrera
Juan Carlos Ledesma
Cleo Manago
Gail Sanabria
Elaine Waldman
Richard Zaldivar
Evelyn Gonzalez-Figueroa
Nancy Pollard

Jeff Bailey
Mark Etzel
Danielle Glenn-Rivera
Patricia Jones
Ric Loya
James Miller
Kellii Trombacco
Nancy Wongvipat
John Copeland
Dean Goishi
Ruth Slaughter
Gordon Bunch

ABSENT

Chi-Wai Au
Vanessa Talamantes
Cathy Reback
Tony Zimbardi
Cecil Ingram
Vincent Lopez
Latrice Dennis
Rhena Carusillo

STAFF PRESENT

Gabriel Rodriguez
Delia Sandoval

Elizabeth Escobedo
Oscar Garcia

Corliss Tillman
Magdalena Esquivel

I. Roll Call	Roll call was conducted.	
II. Approval of Agenda	The committee approved the agenda.	
III. Approval of Meeting Summary	There was no meeting summary for the December meeting.	
IV. Public Comment	There was one public comment to announce several job openings.	
V. OAPP Report	<p>Charles Henry welcomed Gail Sanarabia, who is the new representative from the State of California Office of AIDS. She will be replacing Nancy Pollard. He thanked Nancy for her service to the committee. He also expressed his gratitude to those PPC members who are concluding their term, for their contribution to the PPC.</p> <p>Mr. Henry addressed questions about the delays in releasing the results from two outstanding RFPs; Capacity Building and Coordinated Prevention Networks. Mr. Henry stated that those recommendations are at the Board office waiting approval. Once approved the recommendations will be released.</p> <p>He anticipates the release of the new RFP for Counseling and Testing services by the end of January 2001. Soon after, OAPP will release the rebid of the Prevention Services for MSM, American Indian, and Transgender targeting African American. In addition the rebid RFP will include the school administrator, teacher, and parents training component.</p> <p>There were several additional agencies funded under the initial HE/RR RFP. The additional agencies funded are:</p> <ul style="list-style-type: none">• MSM category=2; JWCH and South Bay Free Clinic;	<p>ACTION: Ensure that the schedule of the monthly PPC meetings is attached to Mr. Henry's letter to the Providers.</p> <p>ACTION: Ensure that the calendar of PPC activities is mailed to the Providers.</p>

	<ul style="list-style-type: none"> • IDU category=2; California Drug Consultant and El Proyecto Del Barrio; Women at Sexual Risk Category=6; Fame, La Shanti, Minority AIDS Project, JWCH, South Bay Free Clinic, and THE Clinic • Transgender category= Bienestar Transgender Latinas <p>Mr. Henry stated that those agencies were funded in anticipation of receiving additional resources from CDC. OAPP has not received a notice of grant award from CDC. At the new contract Provider's meeting, he shared with the group his expectation that Prevention providers would participate in Prevention planning activities. OAPP will be looking for inclusions of the Providers participation in the Providers monthly summary reports indicating those activities related to prevention planning. His wish is to see more participation by Providers in monthly and subcommittee meetings. Mr. Henry stated that he would formalize a letter to the Executive Directors of the providers and indicate his strong encouragement and expectation in Prevention Planning activities. A list of the PPC monthly meeting schedule will be attached. He asked that those providers get a monthly calendar with the list of activities.</p> <p>It was stated that interviews are being conducted for the director for the State Office of AIDS.</p>	
VL Co-Chair's Report	<p>Included in the packet were meeting summaries for subcommittee meetings.</p> <p>Syringe Replacement Program: The draft has been shared with other planning groups. Feedback and comments will be incorporated. DHS requested an extension of an additional 30 days to incorporate those comments. Dr. Anna Long expressed an interest in presenting the information to the PPC once the document is complete. PPC members were encouraged to take a position and encourage DHS to conclude the plan and deliver it to the Board in a timely manner. This should be discussed at the executive subcommittee meeting.</p> <p>UCHAPS (see notes in packet) An urban agenda will be developed. This document will be published through NASTAD newsletter. A meeting is scheduled for February in Washington DC.</p> <p>STRATEGIC PLANNING COMMITTEE (see notes in packet) Dr. Sovine convened a meeting of the Executive subcommittees from the PPC and the CHHS last month. There was a discussion about how to involve the Board of Supervisors and the Health Deputies in the work of the PPC.</p> <p>GAPS ANALYSIS ADHOC COMMITTEE. The meeting is held on the 3rd</p>	ACTION: At the Executive Subcommittee discuss the position of the PPC to encourage DHS to complete the plan regarding the Syringe Replacement Program.

	<p>Thursday of the month. There was a discussion about the resources they will be utilizing. The committee will be considering whether to look only at funds and resources that are provided through OAPP, or to include all prevention funds that are allocated in Los Angeles County. The purpose is to see who is being served as opposed to those who are not. They will be reviewing the application. The consultant hired through CDC will be providing guidance. Co-chairs will be elected. PPC member and members of the community were invited to become involved in this process.</p> <p>COMMUNITY PLANNING LEADERSHIP SUMMIT This conference will take place in Houston in March 16 to 18, 2001. Five members will be sent to that conference. Dean Goishi asked for those interested to submit their names to the co-chairs.</p> <p>MOTION #1 (Motion passed) A motion was made to extend the membership of the four individuals who are rotating off at the end of December until the end of the Retreat, in March. The reason for this motion was to allow those PPC members to attend the Retreat.</p>	<p>ACTION: PPC members who wish to attend the Community Leadership Summit should submit their names to Dean Goishi.</p>
VII. Break		
VIII. Standing Subcommittee Reports		
➤ Executive	See co-chairs report.	
➤ Public Policy/Marketing	Did not meet in December.	
➤ Counseling and Testing	Did not meet in December.	
➤ Youth Leadership	<p>The budget was discussed. The committee completed the revision of the survey. The committee discussed the focus of the three communities Youth Forums (Metro, South Central and East Los Angeles). It was suggested to consider including the Valley. Another issue that came up was to refocus and to change the objective to Leadership Development and try to get youth involved in the work rather than just having the Needs Assessment completed. Next meeting will be held at OAPP.</p>	

➤ Standards and Best Practices	There was no meeting in December. A letter will be going out encouraging agencies to send representatives.	ACTION: The Send letter to agencies requesting participation.
➤ Evaluation	<p>The CRAS will not be implemented until next spring. The Monthly report was created by OAPP, and training for the agencies will be conducted. The committee will be developing a new work plan and a new direction. It was mentioned that evaluation of the Needle Exchange Program as well as other potential activities could be discussed at the Retreat. Mr. Henry mentioned that he welcomed the committees participation in identifying how they want OAPP to provide the data of services delivered under the new Prevention contract, separate and apart from the data that is collected through the CRAS.</p> <p>Also to indicate how that can be summarized and presented on a regular basis to the PPC. He also stated that he welcomes the committee's input of the frequency of the reports and the type of analysis or summarization of data to be provided to the PPC. Also the development of the HIV integrating reporting system. How to integrate the electronic reporting system with the Counseling and Testing and care treatment.</p>	
➤ Operations	<p>The committee made revisions to the PPC membership application letter and to the flyer. A category was created for applicants to indicate which language they speak, and it was specified that PPC members are required to spend more than 6 hours per month on PPC business. They also added categories to indicate communities of faith and cultural background. They are working on rewriting the Policies and Procedures. There was a discussion about the PPC application. The terminology of gay, homosexual was also discussed. There was a suggestion to broaden that terminology or add another category. Mr. Henry clarified that we are required in the application to CDC to identify the PPC membership as it relates to various categories, including the behavioral risk group and these are behavioral risk groups recognized by CDC. Mr. Henry stated that these categories are created to be able to collect the data that is required to provide to CDC. It was recommended that this issue be discussed at the Retreat.</p> <p>In reference to a question about the mail, Gabriel Rodriguez responded that over the years OAPP has collected a list of people who have expressed an interest. The list includes about 2500, agencies, organizations, managers, and coordinators.</p> <p>It was decided to go ahead with the application as it is. Dean Goishi commented that more participation is needed at the subcommittee level.</p> <p>Mark Etzel commented about identifying potential speakers on a monthly basis</p>	ACTION: At the Retreat discuss the terminology used in the PPC application, such as gay and homosexual

	for the PPC from the colloquia A presentation will be provided at the PPC meetings from 1:00 to 2:00 on a monthly basis.	
IX. Adhoc Subcommittee Reports		
➤ Gaps Analysis		
➤ Retreat	<p>The Retreat will be in March 29 and 30, 2001. The agenda was discussed. The committee wants the Retreat to be task oriented, team building.</p> <p>Agenda for Day 1</p> <ul style="list-style-type: none"> • The role of the PPC and the Commission. • The difference between being a planner and an advocate. • Strategic plan task assignments. The facilitator is Melanie Sovine. • Discuss some interventions that are BRG for implementation within the next year. • <p>Agenda for Day 2</p> <p>Specify the goals and expectations of the subcommittees and how they relate to each other.</p> <p>At the next meeting the committee will discuss the issue of the facilitators. The next meeting will take place on January 12 at 2:00 p.m. It was suggested to discuss culture sensitivity and what the barriers are, to understand the communities that we represent. It was also suggested to include mentoring, youth, and how to increase community participation. There was a discussion about inviting others who are not PPC members. It was clarified that it is an open meeting but expenses will not be covered by OAPP. Those wishing to participate will have to pay for their own expenses.</p> <p>Gordon Bunch indicated that there is an orientation training next month. It is 2-hour training. It consists of general concepts regarding EPI percentages and rates, observing quarterly reports, and how to read and interpret data and how it may be useful. He indicated that they could schedule training for PPC members. Several PPC members indicated an interest in attending. He will send out a flyer to PPC members who might wish to attend. A concern was expressed whether the hotel for the Retreat is a union hotel?</p>	
X. Announcements	<ul style="list-style-type: none"> • 2001 National HIV Prevention conference will be held in Atlanta, Georgia on August 12-15, 2001. 	

	<ul style="list-style-type: none"> • APHA abstracts are due next month. • Dean Goishi resigned as Co-Chair of the PPC, as a result of his decision to resign from APAIT after 13 years and founding the organization. • Patricia commented that it was a pleasure to work with Dean. He will be terminating his seat on the PPC by the end of March. • January 11, conducting orientation for new commissioners. • The Los Angeles County STD program will be providing a follow up presentation on the Syphilis outbreak, Thursday morning January 18, at 10:00 to 12:00 at the Village, flyers were available. They are in the process of organizing Transunity 2001 with the transgender task force and others. New data will be presented. The CDC and the state to follow up on case studies and interviews that they conducted primarily with the HIV positive men. • In 1996 the LAUSD came up with this HIV/AIDS curriculum. That has been the only curriculum for the LAUSD until a month ago. Mr. Henry suggested that, Ric Loya make an overview presentation about the curriculum. • LA HIV/AIDS women's caucus meeting will be held on January 8; from 2:00 to 5:00 PM at APLA studio 1A, contact person is Elsa Garcia, 323-563-5865. • Mr. Henry encouraged anyone who is interested in serving as the next co-chair to participate. Nominations will take place next month. • Nancy Wongvipat has job announcements see her. 	
XI. Adjournment	The PPC meeting was adjourned.	